



<http://www.halostaffing.com/position/medical-assistant/>

Medical Assistant

Description

Medical Assistant Back Office- Reproductive Medicine specialty group

Great opportunity to put your back office Medical Assistant Skills to work. Office is located in the West LA area and specializes in providing fertility/ well women's healthcare.

Responsibilities

- Solid and professional work history with over 3 years of paid medical experience.
- Knowledge of back office duties with background in specialty care, ObGyn preferred.
- Rooming patients, injections, vitals, provider assist, EKG's and Rx Refills.
- Ability to handle and manage referrals and authorizations.

Qualifications

- 3 Years of Medical Assistant Experience
- Completion of a Medical Assistant Course
- High School Diploma or Equivalent
- Solid Work History and good references

Job Benefits

Great pay and immediate start

Hiring organization

Halo Staffing Group

Employment Type

Full Time Permanent

Beginning of employment

9/23/2019

Duration of employment

Long Term

Industry

Healthcare/ Medical Office

Job Location

Los Angeles, CA

Working Hours

8 AM – 5 PM

Base Salary

\$ 33,280 - \$ 37,440

Date posted

September 18, 2019

Valid through

October 18, 2019